

Minutes approved Jan. 22, 2014

**Town Meeting Coordinating Committee
Minutes for Wednesday, December 11, 2013, 1:00 – 4:00 pm
Town Room, Town Hall**

Present: Peggy Roberts, Nonny Burack, Mary Streeter, Alan Powell, Melissa Perot, Patricia Holland

Absent: TracyLee Boutilier

Peggy called the meeting to order at 1:43 PM.

1. **Post-Town Meeting Discussion:** Peggy reported that although the Select Board has not yet sent a report on the last Town Meeting, she took notes on their televised discussion of it on Nov. 18th. The SB thought that having written rather than spoken comments on the articles worked well. We agreed. They were concerned that people are not holding the microphones properly and that more mics are needed. Nonny responded that we suggest that the moderator demonstrate to TM exactly how to hold the mic. Having more portable mics is not feasible as the receiving console cannot handle more. Mary noted that delivery of the mics could be done faster by using only the middle aisles of the auditorium. Peggy said the Select Board thought that visual projection was better and also the lighting and that TM members seemed better prepared. They admired the Zoning Primer.
2. **Evaluation of TMCC Pre-Town Meeting Projects:** Several commented that our Warrant Review, Zoning Forum, the Zoning Primer, and the Precinct Meetings provided information that seemed to make TM run more smoothly. Mary handed out the summaries of the evaluations of those events; the responses were varied but quite positive.
3. **Planning Ahead:** Nonny wanted to get more information on whether people actually view TV broadcasts of official meetings and on their opinions on the zoning primer. Melissa wants to find out why some precinct meetings are poorly attended. The two will draft a questionnaire for TM members. Another task for early January will be to inform TM members whose terms are up that they have till Feb. 4, 2014, to submit their nomination papers. Mary will announce that deadline on the listserv, and Nonny will send postcards. Mary said we might want to hold another Zoning Forum. Pat suggested a forum explaining the work of the Planning Department.
4. **Minutes of October 23:** The minutes were approved.
5. **Topics the Chair did not reasonably anticipate 48 hours before the meeting:** None.

We scheduled the next meeting for Wednesday, Jan. 8, 2014, at 1:30 PM.

The meeting adjourned at 3:31 PM.

Submitted by Patricia Holland, Clerk

Documents Distributed:

Agenda

Minutes of October 23rd meeting

Evaluation Forms from Zoning Q&A Forum

Evaluations of Warrant Review, Zoning Q&A, and Precinct Meetings